



Home & Community Based Waiver - Mental Retardation Services

The following is a list of required enrollment documents for this provider type. A copy of each document listed below must be included with your Provider Enrollment/Re-Enrollment Packet.

If you have any questions, please contact the Provider Enrollment Unit at (877) 638-3472 from 8:00 a.m. to 5:00 p.m. Monday through Friday.

- Documentation showing Taxpayer Identification Number (SS-4 or CP575 or W-9)
- Mental Health and Developmental Services (MHDS) approval
- National Provider Identifier (NPI) validation: Printed page from the NPPES NPI Registry displaying the provider's NPI or a printed copy of the email confirmation showing the provider's NPI
- Signed Business Associate Addendum (NMMH-3820) if your business is NOT a HIPAA "covered entity." The Addendum is available at www.medicaid.nv.gov on the "Provider Enrollment" webpage under "Required Enrollment Documents."

NOTE: Your business is a HIPAA-covered entity if you furnish, bill and receive payment for medical services as a licensed medical professional (as defined by Social Security 42 USC 1395X(s)). A business that does not furnish medical care is called a Business Associate and must sign the Business Associate Addendum. Business Associates may be entities such as providers of waiver services, providers of personal care services (assistance with ADLs and IADLs), homemaker/chore services and non-emergency transportation.

If you will provide counseling services, submit a copy of **one** of the following:

- Nevada License in Clinical Social Work
- Nevada License in Marriage and Family Therapy
- Nevada License in Clinical Psychology
- Master's Degree in Counseling or closely allied field

You do not need to mail this checklist with your enrollment documents.